



Department of
**Finance &
Administration**

ARPA: State and Local Fiscal Recovery Fund
*Local Government Training and
Technical Assistance Program*

March 4, 2022



***Local Government Training and
Technical Assistance Program
Key Reminders***

Spend Plan Reminders

- Portal is open for submission of local government spend plans.
- Spend plan reviews will take place through the end of April. We ask that all spend plans are submitted by March 31 to allow adequate time for review.
- Spend plan reviews are not required but are available at no cost to all TN local governments.
- Spend plans reviews are meant to provide feedback and guidance to local governments on the eligibility of projects included in the plan.

Portal Login Information

- User accounts for each local government are already activated within the portal.
- Users should have received an email from NoReply-OutSystems@hornellp.com containing a link to log in and set your password.
- Login link: https://horne2.outsystemsenterprise.com/PM_Tennessee/Login
- Please contact TNARPA.Support@horne.com if you need assistance logging in.

Using the Portal

- View portal demonstration webinar from 1/19/22 on [F&A webpage](#).
- Steps to submitting a spend plan:
 - Log into to portal and click into Technical Assistance Program at the bottom of your dashboard.
 - Once on My Spending Plan page, click New Project button.
 - Fill out new project form for each individual project. Be sure to select the expenditure category in the form before filling out the rest of the information.
 - Once all projects you would like to include in your spend plan are added, click submit on the My Spending Plan page. This will submit all of your projects for review.

Summary of Spend Plan Submissions

- 26 spend plans submitted consisting of 80 projects are in the portal
- Projects by Expenditure Category
 - 20 projects related to Public Health
 - 14 projects related to Revenue Loss
 - 13 projects related to Premium Pay
 - 8 projects related to Infrastructure
 - 9 projects related to Negative Economic Impact

Lessons Learned: Project Descriptions

- Project Description Requirements
 - 50-250 words describing the project in detail. This is a federal reporting requirement.
 - Example of a lacking narrative: We will provide aid to non-profits.
 - Example of a sufficient narrative: We will use these funds to provide grants to local non-profits that were negatively impacted by the COVID-19 public health emergency. To receive these grants recipients will have to demonstrate a negative impact they suffered due to the pandemic. These include, but are not limited to, decreased revenue, financial insecurity, increased costs, challenges covering payroll, rent or mortgage, or other operating costs. These grants will be dispersed between 4/1/2022-5/31/2022.

Lessons Learned: Lost Revenue

- Projects claimed under revenue loss must still include a full project description and period of performance.
- Government services generally include ***any service traditionally provided by a government*** such as, but not limited to:
 - Construction of schools and hospitals
 - Road building and maintenance
 - Health and other services
 - Environmental remediation
 - Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
 - Water and sewer infrastructure

Lessons Learned: Premium Pay

- For premium pay to be eligible it must meet all of the following criteria:
 - Must be paid to “eligible workers”;
 - The eligible workers must perform “essential work”;
 - The premium pay must respond “respond to” workers performing essential work during the COVID-19 public health emergency
- Project submitted in spend plan must include enough information to conclude the premium meets these criteria.



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***ARPA: State and Local Fiscal Recovery Fund
Final Rule Updates***



**U.S. Treasury Final Rule Key Updates:
*Final Rule Overview***

Final Rule: Effective Date

- The final rule takes effect on **April 1, 2022**. Until that time, the IFR remains in effect.
- However, recipients can choose to take advantage of the final rule's flexibilities and simplifications NOW.
- Treasury will not take action to enforce the IFR to the extent that a use of funds is consistent with the terms of the final rule, regardless of when the SLFRF funds were used.



**U.S. Treasury Final Rule Key Updates:
*Lost Revenue***

Lost Revenue

Determine revenue loss, using one of two available options:

- Elect “**standard allowance**” of up to **\$10 million** to spend on government services through the life of the program, which greatly simplifies the program for small localities; OR
- Calculate actual revenue loss according to Treasury formula:
 - Calculate revenue loss either on a calendar or fiscal year basis.
 - Must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after January 6, 2022, to more accurately reflect revenue loss due to the pandemic.
 - Change in revenue loss formula also includes increase in the standard growth rate from 4.1% to 5.2% recipients are allowed to use when calculating counterfactual revenue.

Lost Revenue

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U.S. Treasury Final Rule Key Updates:
Public Health

Public Health – Behavioral Healthcare

- Broad range of prevention, treatment, harm reduction, and recovery services that may be needed to meet mental health, substance use, and other behavioral health needs
 - May include certain capital expenditures, such as behavioral health facilities and equipment
- More details can be found on page 15 of the Final Rule Overview

Public Health – Medical Expenses

- Funds may be used for expenses to households, medical providers, or others that incurred medical costs due to the pandemic, including:
 - Unreimbursed expenses for medical care for COVID-19 testing or treatment
 - Paid family and medical leave for public employees to enable compliance with COVID-19 public health precautions
 - Emergency medical response expenses
 - Treatment of long-term symptoms or effects of COVID-19
- More details can be found on Page 15 of the Final Rule Overview

Public Health – Preventing and responding to violence

- Recognizing that violence – and especially gun violence – has increased in some communities due to the pandemic, recipients may use funds to respond in these communities through:
 - Referrals to trauma recovery services for victims of crime
 - Community violence intervention programs
 - Enforcement efforts to reduce gun violence
- More details can be found on page 15 of the Final Rule overview



**U.S. Treasury Final Rule Key Updates:
*Economic Impact***

Economic Impact – Assistance to Households

- Who can you provide assistance to?
 - Assistance to ***households or populations facing negative economic impacts due to COVID-19*** is also an eligible use.
- Final Rule has more specifically addressed those communities **presumed to be impacted** including:
 - Low- and- moderate income (LMI) households, defined as those at or below 300% of FPG or 65% of AMI
 - Households experiencing unemployment or food or housing insecurity
 - Households that qualify for certain federal programs

Economic Impact – Assistance to Households

- Disproportionately impacted households are those that have **experienced a disproportionate impact** from the COVID-19 pandemic, including:
 - Low income (LI) households, defined as those at or below 185% of FPG or 40% of AMI
 - Households located in QCTs
 - Households receiving services from Tribal govts
 - Households residing in the U.S. territories or receiving services from territorial governments
 - Households that qualify for certain federal programs

Economic Impact – Assistance to Households

- **What type of assistance is allowed?**

- Treasury, in the Final Rule, includes the following new uses of funds to impacted households:

- Health Insurance coverage expansion and paid sick and family leave
- Financial services for unbanked and underbanked
- Affordable housing development and permanent supportive housing
- Childcare, early learning, and addressing learning loss for K-12 students
- Improvements to vacant and abandoned property

(More details can be found on page 17 of the Final Rule Overview)

Economic Impact – Assistance to Small Businesses

- Final Rule includes the following new criteria to assess which small businesses were impacted:
 - Recipients may consider:
 - Increased Costs
 - Decreased revenue
 - Gross receipt
 - Financial insecurity
- Small Businesses presumed disproportionately impacted:
 - Operating in U.S. territories
- Eligible uses include:
 - Rehabilitation of commercial properties, storefront and façade improvements
 - Technical assistance, business incubators and grants for start-up or expansions
 - Support for microbusinesses (e.g., childcare, transportation).

(More details can be found on page 21 of the Final Rule Overview)

Economic Impact – Assistance to Nonprofits

- To Assess which non-profits were impacted, recipients may consider
 - Increased costs (e.g., uncompensated increases in service need)
- Non-profits presumed disproportionately impacted if:
 - Operating in U.S. territories

Economic Impact – Aid to Impacted Industries

- Criteria to determine if an industry other than tourism, travel, and hospitality was impacted by the pandemic, including:
 - ***Experienced at least an 8 percent employment loss*** from pre-pandemic levels, or
 - ***Is experiencing comparable or worse economic impacts as the national travel, tourism, and hospitality sectors*** as of the date of the Final Rule and the impacts resulted from the COVID-19 public health emergency
 - State and territory recipients also have flexibility to define the industries with greater geographic precision; for example, a state may identify a particular industry in a certain region of a state as impacted.

(More Details can be found on page 24 of the Final Rule Overview)

Economic Impact: Public Sector Capacity

- Recipients may use these funds to restore and bolster public sector capacity, which supports governments' ability to deliver critical COVID-19 services.
 - New provisions include:
 - Funding for employees who experienced pay reductions or were furloughed
 - Maintaining current compensation levels to prevent layoffs
 - Worker retention incentives, including reasonable increases in compensation
 - More details can be found on page 27 of the Final Rule Overview

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TN

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**U.S. Treasury Final Rule Key Updates:
*Capital Expenditures***

Capital Expenditures

- Subject to the same "***related and reasonably proportional***" standard as other eligible uses
- Treasury requires a Written Justification (WJ) of capital expenditures greater than or equal to \$1 million and requires them as a part of regular reporting if \$10 million or more.
 - WJ requires recipients to explain why a capital expenditure is appropriate and why the proposed capital expenditure is superior to alternatives
 - Depending on project size, recipients may be required to submit WJ with reporting; no pre-approval

(More details can be found on Page 30 of the Final Rule Overview)

Capital Expenditures

- **Examples of eligible capital expenditures:**
 - Testing labs and equipment
 - Emergency operations center and equipment
 - Affordable housing
 - Childcare facilities
 - Schools for disproportionately impacted communities
 - Primary care health clinics and hospitals for disproportionately impacted communities
- **Examples of INELIGIBLE capital expenditures:**
 - Construction of new correctional facilities due to an increase in rate of crime
 - Construction of new congregate facilities to decrease spread of COVID in facility
 - Construction of convention centers, stadiums, or other large capital projects for general economic development or aid to impacted industries



U.S. Treasury Final Rule Key Updates:
Premium Pay

Premium Pay

- Streamlined options to provide premium pay, by broadening the share of essential workers who can receive premium pay **without a written justification** while **maintaining a focus on lower-income and frontline essential workers**
- **Examples of eligible workers:**
 - Staff at nursing homes, hospitals, and home-care settings;
 - Public health, safety, and emergency response;
 - State, local, and Tribal government workforce;
 - Workers at food production facilities, grocery stores, restaurants, and food delivery services;
 - Janitors and sanitation workers;
 - Truck drivers, transit staff, and warehouse workers;
 - Public health and safety staff;
 - Childcare workers, educators, school staff;
 - Social service and human services staff; and
 - Additional sectors designated by recipients.

Premium Pay

- Eligible workers in critical infrastructure
- In-person interactions or physical handling of items handled by others
- Serves workers who:
 - Earn at or below 150% of their state/county's average annual wage, or
 - **Are not exempt from Fair Labor Standards Act overtime rules**
 - Or recipient provides written justification of how position meets the criteria



NEW



**U.S. Treasury Final Rule Key Updates:
*Water/Sewer Infrastructure***

Water & Sewer Infrastructure- Eligible Uses

The Final Rule gives a broad suite of additional **lead remediation activities**, including:

- lead testing;
- lead service line replacement (including replacement of faucets, fixtures, and internal plumbing in schools and childcare facilities);
- lead remediation of residential wells.

Water & Sewer Infrastructure-Eligible Uses

Final Rule expands the list of eligible water and sewer infrastructure projects **to include a broader set of project types**, examples consist of:

- Certain dam and reservoir rehabilitation projects
- Private/residential well projects
- Additional stormwater infrastructure including culvert repair, resizing, and removing

Water & Sewer Infrastructure – Requirements of FR

- Treasury will require that recipients engage in a cost-effectiveness analysis when engaging in projects for the creation of:
 - New drinking water systems
 - Dam and reservoir rehabilitation projects
 - Projects for the extension of drinking water service to meet population growth needs
- Other types of eligible water and sewer projects will not be subject to the cost-effectiveness test, including lead line replacement and lead remediation.



**U.S. Treasury Final Rule Key Updates:
*Broadband Infrastructure***

Broadband Infrastructure

Additional requirement under Final Rule:

- Providers must meet one of the following requirements:
 - Participate in the FCC's Affordable Connectivity Program (ACP) or;
 - Provide access to a broad-based affordability program to low-income consumers that provides benefits commensurate to ACP.



**U.S. Treasury Final Rule Key Updates:
*INELIGIBLE Expenditures***

SLFRF Restrictions

- Statutory restrictions under the ARPA:
 - Deposits into pension funds
- Other restrictions:
 - Debt service and replenishing reserves
 - Settlements and judgments, and
 - General restrictions



***ARPA: State and Local Fiscal Recovery Fund
Procurement Reminders***

Procurement Reminders

- Uniform guidance procurement standards – 2 C.F.R. §§ 200.317 – 326
 - Any acquisition of goods or services
 - Full and open competition
 - Cost/price analysis
 - Applies to all subrecipients
 - Federal rules take precedence

Procurement Reminders

- Federal standards:
 - Procurement policy
 - Conflict of interest policy
 - Maintain records
 - Methods of procurement
 - M/WBE Outreach
 - Domestic preference
 - Recovered materials
 - Cost/price analysis
 - Bonding
 - Contract Provisions

Procurement Reminders

- Common violations:
 - Restricting full and open competition
 - Insufficient cost/price analysis
 - Unjustified sole-source
 - No M/WBE outreach
 - T&M with no ceiling or justification
 - Missing contract clauses
 - Cost-plus / % of construction cost
 - Suspended/debarred contractors
 - Missing documentation